

A G E N D A
CITY COUNCIL MEETING
April 25, 2022 @ 6:00 p.m.
Council Chambers - Government Center
200 North 12th Street - Corsicana, Texas 75110

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **MINUTES**
Consider approving the Minutes for the City Council Work Session and City Council Regular Session of April 11, 2022.
5. **PUBLIC FORUM**
Public comments.
6. **PUBLIC HEARINGS**
Receive public input regarding requests for funding from non-profit community organizations for the 2023 fiscal year budget.
7. **ORDINANCES**
8. **RESOLUTIONS**
9. **APPOINTMENTS**
Confirm the Mayor's appointment to various boards and commissions.
10. **REPORTS and MISCELLANEOUS ANNOUNCEMENTS**
Mayor/Council
11. **EXECUTIVE SESSION:** The Council will recess into closed or executive session to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.
12. **RETURN TO OPEN SESSION:** The Council will consider and act upon items discussed under Executive Session, as necessary.
13. **ADJOURN**

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AGENDA INFORMATION

*** INFORMATION ON THE FOLLOWING
PAGES IS SUBJECT TO CHANGE
PRIOR TO COUNCIL MEETING.**

ITEM NO. 4

Date: April 25, 2022

Subject: Minutes

Comments:

Consider approving the Minutes for the City Council Work Session and City Council Regular Session of April 11, 2022.

Recommendation: Approve the Minutes as printed.

**CITY OF CORSICANA
COUNTY OF NAVARRO
STATE OF TEXAS**

**WORK SESSION MEETING
CITY COUNCIL
MONDAY, APRIL 11, 2022**

The City of Corsicana, Texas City Council met in a Work Session Meeting on Monday, April 11, 2022, in the Corsicana Government Center Council Chambers, 200 N. 12th Street, Corsicana, Texas. Public participation was available by live broadcast on the City’s website, and by telephone or teleconference.

City Council Members Present:

Don Denbow	Mayor
Susan Hale	Council Member, Precinct One
Ruby Williams	Mayor Pro Tem and Council Member, Precinct Two
Chris Woolsey	Council Member, Precinct Three
Jeff Smith	Council Member, Precinct Four

Staff Present:

Connie Standridge	City Manager
Kerri Donica	City Attorney
John Boswell	Economic Development Director
Robert Johnson	Police Chief
Darwin Myers	Engineering Services Director
Erica Stubbs	P & Z Manager
Justin Goodnight	Information Systems Tech/IT
Cathy McMullan	Acting Finance Director/City Secretary

Mayor Denbow called the meeting to order at 5:00 p.m.

Discuss Financial Software.

This item was presented by City Manager Standridge. David Carll, Sr. Account Executive, with Tyler Technologies spoke to Council regarding Munis Software. This software includes all Financial applications, Utility Billing, Human Resources, and transparency reporting. Other applications are available if needed in the future, including Code Enforcement, Planning and Zoning, and Work Orders.

Discuss Planning and Zoning items.

This item was presented by Planning and Zoning Manager Stubbs. This was a discussion regarding Vape Shops within the City Limits of Corsicana.

Adjourn:

Mayor Denbow adjourned the meeting at 5:48 p.m.

**Attested This, the 25th day
of April 2022**

**Attested This, the 25th day
of April 2022**

Director of Finance/City Secretary

Mayor

**CITY OF CORSICANA
COUNTY OF NAVARRO
STATE OF TEXAS**

**CITY COUNCIL REGULAR SESSION MINUTES
MONDAY, APRIL 11, 2022**

The City of Corsicana, Texas City Council met in a Regular Session on Monday, April 11, 2022, in the Corsicana Government Center Council Chambers, 200 N. 12th Street, Corsicana, Texas. The meeting was open to the public. Public participation was available by live broadcast on the City's website, and by telephone or teleconference.

City Council Members Present:

Don Denbow	Mayor
Susan Hale	Council Member, Precinct One
Ruby Williams	Mayor Pro Tem and Council Member, Precinct Two
Chris Woolsey	Council Member, Precinct Three
Jeff Smith	Council Member, Precinct Four

Staff Present:

Connie Standridge	City Manager
Kerri Donica	City Attorney
John Boswell	Economic Development Director
Robert Johnson	Police Chief
Mike Ryan	Fire Chief
Sharla Allen	Parks and Recreation Director
Amy Tidwell	Main Street Manager
Justin Goodnight	Information Systems Tech/IT
Cathy McMullan	Acting Finance Director/City Secretary

Mayor Denbow called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was followed by an invocation given by Mayor Pro Tem and Council Member Williams.

Approval of Minutes

The motion was made by Council Member Williams and seconded by Council Member Hale to approve the minutes for the City Council Regular Session of March 28, 2022 and the Joint Special Meeting of March 28, 2022. The motion passed 5-0.

Public Forum

Mayor Denbow presented a Proclamation to Mr. Joe Brooks designating April 11, 2022 as “Joe Brooks Day” in the City of Corsicana. This was in honor of his four decades of services to improve the quality of life for the Citizens of Corsicana, Texas.

Public Hearings

Receive public input regarding a proposed amendment to the Fiscal Year 2022 Budget to amend Fund 290 to provide funding for Convention and Visitors Bureau activities.

Main Street Manager Tidwell spoke requesting a Digital Directory Kiosk for downtown Corsicana. Funding would be provided through a budget amendment from the Convention and Visitors Bureau.

Ordinances:

Consider amending the Fiscal Year 2022 Budget to amend Fund 290 to provide funding for Convention and Visitors Bureau activities.

Ordinance No. 3109 (approved)

The motion was made by Council Member Smith and seconded by Council Member Hale that **Ordinance No. 3109**, *amending the Fiscal Year 2022 Budget to amend Fund 290 to provide funding for Convention and Visitors Bureau activities*, be passed and adopted. The motion passed 4-1 with a roll call vote: Council Member Hale-aye; Mayor Pro Tem/Council Member Williams-aye; Council Member Woolsey-nay; Council Member Smith-aye; Mayor Denbow-aye.

ORDINANCE NO. 3109

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AMENDING THE 2022 BUDGET EXPENDITURES FOR FISCAL YEAR ENDING SEPTEMBER 30, 2022; AUTHORIZING EXPENDITURES AS SET OUT IN SUCH BUDGET AMENDMENT AND PROVIDING FOR EFFECTIVE DATE.

WHEREAS, the City Council of the City of Corsicana, Texas, adopted Ordinance No. 3081 on September 27, 2021 approving expenditures for the fiscal year ending September 30, 2022, pursuant to the laws of the State of Texas; and

WHEREAS, the City Council of the City of Corsicana, Texas, adopted Ordinance No. 3087 on October 11, 2021 approving expenditures for Fund 290 the fiscal year ending September 30, 2022, pursuant to the laws of the State of Texas; and

WHEREAS, it is necessary to amend the 2022 budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Corsicana, Texas that:

Section 1. The appropriation amounts of the official budget of the City of Corsicana for the fiscal year ending September 30, 2022, are hereby amended as described below.

Section 2. The amendments to authorized appropriations for the fiscal year ending September 30, 2022, are amended as follows:

<u>FUND</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Fund 290 - Convention and Visitors Bureau	CVB activities	\$291,701

Section 3. The City Manager is hereby authorized to make intra-departmental and inter-departmental fund transfers within a fund during the fiscal year as becomes necessary in order to avoid the over-expenditure of a particular object code or department.

Section 4. A true and correct copy of the Amended Budget is hereby directed to be filed in the office of the City Secretary, and said Amended Budget is made a part of this Ordinance by reference as though fully copied herein verbatim.

Section 5. It is being deemed by the City Council that this Ordinance shall go into immediate effect and force after its passage, approval and publication according to law.

PASSED, APPROVED and ADOPTED this the **11th** day of **April, 2022** at a regular meeting of the City Council of the City of Corsicana, Texas, with the following record vote:

Don Denbow, Mayor:	aye
Ruby Williams, Council Member/Mayor Pro Tem:	aye
Susan Hale, Council Member:	aye
Chris Woolsey, Council Member:	nay
Jeff Smith, Council Member:	aye

Resolutions:

There were no resolutions.

Appointments:

There were no appointments.

Executive Session:

Mayor Denbow recessed into closed or executive session at **6:20 p.m.** to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.

Return to Open Session:

Mayor Denbow called the meeting to Open Session at **7:03 p.m.**

Adjourn:

There being no further business, Mayor Denbow declared the meeting adjourned at **7:03 p.m.**

**Attested This, the 25th day
of April 2022**

**Attested This, the 25th day
of April 2022**

Acting Director of Finance/City Secretary

Mayor

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ITEM NO. 5

Date: April 25, 2022

Subject: **Public Forum**

Comments:

Public comments.

Recommendation: No action required.

ITEM NO. 6

Date: April 25, 2022

Subject: **Public Hearings**

Comments:

Receive public input regarding requests for funding from non-profit community organizations for the 2023 fiscal year budget.

Recommendation: N/A

ITEM NO. 7

Date: April 25, 2022

Subject: Ordinances

Comments: N/A

Recommendation: N/A

ITEM NO. 8

Date: April 25, 2022

Subject: Resolutions

Comments: N/A

Recommendation: N/A

ITEM NO. 9

Date: April 25, 2022

Subject: **Appointments/Miscellaneous Business**

Comments: Attached is a list identifying the Mayor's appointments to boards and commissions for May 2022. Names of those appointed or reappointed are highlighted on the attached list.

Recommendation: Confirm the Mayor's appointments to various boards and commissions.

MOTION:

I MOVE TO (APPROVE/DENY) THE MAYOR'S APPOINTMENTS AS STATED.

**CITY OF CORSICANA
ADVISORY BOARDS AND COMMISSIONS
MAY 2022 APPOINTMENTS**

Airport Advisory Board - Two (2) Year Term - Consists of eight (8) members, five (5) of which shall be residents of the City of Corsicana, two (2) of which shall be ex-officio members residing within Navarro County, outside the City of Corsicana, and one (1) ex-officio member who shall be the Airport Manager. Ex-officio members shall be non-voting members. This board was established to study and recommend to the City Council steps and procedures to realize immediate and long-range goals for the maintenance and improvement of the Corsicana Municipal Airport.

Jeff Smith	2024	<u>County Ex officio Members:</u> Vacant
John Harper, Chairman	2023	
Brad Tekell	2024	Vacant
Mike Harwood	2023	
David Jones, Co-Chairman	2023	Airport Manager: Terry Franks

Ex officio Member: Dr. Dave Campbell

Airport Board of Adjustment - Two (2) Year Term - Consists of five (5) members. **Appointed by Airport Zoning Board** to serve as an appeals board to hear and decide appeals from any order, requirement, decision or determination made by the City Manager in the enforcement of the Airport Zoning Ordinance.

- Vacant
- Vacant
- Vacant
- Vacant
- Jack Smith

Airport Zoning Board – Five (5) Year Term - Composed of five (5) members; two (2) appointed by the City Council and two (2) appointed by Navarro County Commissioners Court. The fifth member shall be elected by a majority of the members appointed by the City and County and shall serve as Chairman of the Board. This board shall have the powers and exercise the duties as prescribed by state law in regulating and restricting the height of structures and objects of natural growth, and otherwise regulating the use of property in the vicinity of the Corsicana Municipal Airport by creating the appropriate zones and establishing the boundaries thereof.

Chairman (vacant)		<u>County Appointments:</u> Bobby Grantham Mark Jones	
Mike Harwood	2023		
Dr. Dave Campbell	2023		2026

Library Board - Two (2) Year Term - Consists of nine (9) members, one (1) member being the Mayor. This board is appointed by the City Council to serve as the liaison between the Corsicana Public Library and the community it serves.

Linda Gober	2024	Sharron McDonald	2023
Candy Fain	2024	Beverly Kevil	2023
Jack Barnett	2024	Shirley Nussbaum	2023
Judy Johnson	2024	Linda Denbow	2023
Alternates:	Pat Spiller	2023	Mayor (9 th Member)
	Vacant	2023	

Planning & Zoning Board - Two (2) Year Term - Consists of seven (7) members, all residents of the City of Corsicana and owning real property therein. It is the function of the Planning & Zoning Board to hold a public hearing on any application for any amendment or change to the Zoning Ordinance prior to making its recommendation and report to the City Council.

Lindsay King	2024	Caleb Jackson	2023
Daniel Owen	2022	Mark Jordan	2023
Sirvella Monie	2024	C.L. “Buster” Brown	2023
		Phillip Seely	2023
Alternates:	Norma Finnen	2023	
	Kyle Glicksman	2023	

Parks and Recreation Commission - Two (2) Year Term - Consists of five (5) members. It is the duty of the Parks and Recreation Commission to make recommendations to the City Council concerning park and recreational activities within the City and to solicit private donations to assist in funding park improvements.

Elbert A. Turner	2024	Rhonda Sinclair	2023
Rick Newton	2024	Kay Hable (Chairperson)	2023
		Linda Cross	2023

Zoning Board of Adjustment - Two (2) Year Term - Consists of five (5) members and two (2) alternate members. Functions as an appeal board. Responsible for holding public hearings and making determinations where it is alleged there is error on any order, requirement, decision or determination made by the Building Official in the enforcement of the Zoning Ordinance.

Wendy Huffman	2024	Brad Cook	2023
Dairy Johnson	2024	Charles Williams	2023
		Lowell Dunn	2023
Alternates:	VACANT	2023	
	VACANT	2023	

Electrical Board - Two (2) Year Term - Consists of five members selected as follows: two (2) master electricians; one (1) general contractor; one (1) person from TU Electric who shall rotate once each year; and one (1) member who, in the opinion of the City Council, is qualified, through education and practical experience, to perform the duties of a board member. This board makes recommendations and suggestions for the improvement, enforcement and administration of the Electrical Code. Adopts rules, regulations and policies for examination and re-examination of applications for issuance of electrical licenses. Also acts as an appeals board in settling differences arising from code interpretation by the electrical inspector and any permit holder.

Farid Ebadian	2024	Larry Talbert	2023
Mark Bryson	2024	VACANT	2023
Brent Makovy (TU/Oncor Rep)	2023		

Animal Services Board – Two (2) Year Term – Composed of seven (7) members: one (1) City representative; one (1) County representative; two (2) Humane Society members; one (1) veterinarian; and two (2) members at-large. Serves as an advisory group to the City Manager for the purpose of assessing and making recommendations for the efficient operation of the Corsicana Animal Shelter.

Chris Woolsey (City)	2024	VACANT	2023
Jim Carroll (County)	2024	David Wilson (Chairman)	2023
Julie Maupin (Humane Society)	2024	Marsha Longo (at-large)	2023
Terry McElroy (Humane Society)	2024		

Alternate: VACANT 2023

Film Corsicana Committee – Two (2) Year Term – Composed of seven (7) members: at least one (1) member of the Corsicana Main Street staff; one (1) permanent member of the Navarro Council of Arts; two (2) members within the area of expertise; and three (3) members at-large. Members shall be resident citizens, City employees, or business owners in the City. The Committee will serve in an advisory capacity to the Council and shall perform such other duties as the City Council may prescribe by ordinance or resolution.

Amy Tidwell, Corsicana Main Street Staff	Permanent
Leah Blackard, Navarro Council of Arts	Permanent
Robert Johnson (Area of Expertise)	2023
Todd Jones (Area of Expertise)	2023
Carole Davenport	2023
Julie Mitchell	2024
Linda Timmerman	2024

Main Street Advisory Committee – Two (2) Year Term – Composed of eleven (11) members serving two-year terms: one (1) permanent member of the Corsicana Main Street staff; one (1) permanent member of the Navarro Council of Arts; two (2) members that own downtown businesses; and seven (7) members at-large. The duty of the committee is to work collaboratively with the Main Street and Tourism Director to encourage downtown revitalization and create a work plan following the National Main Street four point approach of Economic Vitality, Design, Organization, and Promotion.

Amy Tidwell, Corsicana Main Street Staff	Permanent
Leah Blackard, Navarro Council of the Arts	Permanent
Melissa Stacey, Downtown Business Owner	2023
Keeton Roch, Downtown Business Owner	2024
Emily Green	2023
Ashley Goodman, Vice Chair	2024
Sherry Clark	2023
Belinda Burkhart	2023
Shane Widener	2024
April Pomeroy	2025
Emily Lawhon	2026

Ex officio Member: Denise Harper

Corsicana Art Committee – This committee will serve as an advisory committee to the City on public art. The Committee shall be composed of nine (9) members, plus ex-officio non-voting members. The terms of committee service shall be for three (3) years and shall run from May 1 to April 30. Members may serve a total of no more than six (6) consecutive years (i.e., 2 consecutive 3 year terms), except when serving an unexpired term.

Joe Brooks (Chairman)	2024	Christina Lucas	2023
Diane Frost	2024	Aracili Huerta	2023
Kyle Hobratschk	2024	Ann Marett	2025
Nancy Rebal	2025	Elmiree Burrell	2023
Frank Hull	2025		

Alternate:

Helen Albritton	2025
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Ex officio Members: Mayor
City Manager
City Staff Member

Convention and Visitors Bureau – Three (3) Year Term - This board shall serve as an advisory

board to the City with the purpose and objective to promote, support, and maximize hotel/motel occupancy. The board shall be composed of eleven (11) members serving three-year terms: one (1) permanent member of the Corsicana Tourism staff; one (1) member of the hotel hospitality industry; one (1) resident of Navarro County; one (1) resident of Richland Chambers Lake area; one (1) downtown business owner; one (1) restaurant hospitality owner; and five (5) members at-large that must be residents of the City of Corsicana. Ex-officio (non-voting) members shall be representatives of the Corsicana Parks and Recreation staff, and the Corsicana-Navarro County Chamber of Commerce.

Amy Tidwell, Corsicana Tourism Staff	Permanent
Diane Frost, At-large (Chair)	2024
Thomas Burns, At-large (Vice Chair)	2025
Raymond Linex, At-large (Secretary)	2024
Helen Albritton, At-large	2023
Lori Haynie, At-large	2023
Jignesh Patel, Hotel Hospitality Member	2023
Malinda Veldman, Navarro County Resident	2025
Julie Teel, Richland Chambers Lake Area Resident	2025
Casey Jones, Downtown Business Owner	2024
Suzanne Plyer, Restaurant Hospitality Owner	2023

Ex-officio (non-voting) Members:

Sharla Allen, Parks & Recreation Staff Member

Colleen Cox, Corsicana-Navarro County Chamber of Commerce

ITEM NO. 10

Date: April 25, 2022

Subject: Reports and Miscellaneous Announcements

Comments:

Mayor/Council

Items to Mention:

April 27 – 30 Derrick Days Events – Downtown

May 6 Food Truck Friday – Every first Friday of May to September

May 21 Veterans Parade, 10:00 a.m., Downtown

ITEM NO. 11 & 12

Date: April 25, 2022

Subject: **Executive Session**

- 11. EXECUTIVE SESSION:** The Council will recess into closed or executive session to receive attorney's advice on legal matters pursuant to Section 551.071 of the Texas Government Code, to deliberate on certain matters concerning real property pursuant to Section 551.072 of the Texas Government Code, and to discuss economic development negotiations pursuant to Section 551.087 of the Texas Government Code.
- 12. RETURN TO OPEN SESSION:** The Council will consider and act upon items discussed under Executive Session, as necessary.

Comments: N/A

Recommendation: N/A