

Member Activities & Responsibilities

Following are some general activities that involve a MSAB member:

- Determine the objectives and policies of the organization
- Develop a long-range strategic plan
- Ensure that the organization is carrying out its mission
- Work with decision-makers on issues of local economic development and preservation
- Learn how the organization and the board operates, including funding sources
- Always be on the lookout for new members and sponsors
- Teamwork is also an important aspect of being a board member. The board of directors is a team, not a group of individuals.
- And, above all, the board of directors must be accountable for its conduct. Ethics begin with individual board members.

Specific responsibilities of a MSAB member include:

- To establish as a high priority attendance at all meetings of the board and committees;
- To come prepared to contribute to the discussion of issues and business to be addressed at scheduled meetings;
- To represent the organization in a positive and supportive manner at all times and in all places and to support all actions taken by the Board even when in a minority position on such actions;
- To work with and respect the opinions of peers who serve on the board and to leave personal prejudices out of all board discussions;
- To observe parliamentary procedures and display courteous conduct in all board, committee and task force meetings;
- To refrain from intruding on administrative issues that are the responsibility of management, except to monitor the results and prohibit methods not in congruity with board policy;
- To avoid conflicts of interest between position as a board member and personal life and declare a conflict and refrain from voting on matters in which a conflict exists;
- To agree to serve on at least one committee**, regularly attend meetings, and participate in the accomplishment of its objectives and respect the roles of the chair and other volunteers;
- To participate in strategic planning meetings, board self-evaluation programs, and board development workshops, seminars, and other educational events that enhance skills as a board member.