



Commercial Building Permit Checklist

Please include all items listed on the checklist when submitting a Commercial Building Permit. Permits will not be accepted or reviewed until checklist is complete.

- ___ 1. Complete Permit Application
- ___ 2. \$315.00 review fee for projects over \$50,000.00
- ___ 3. Site plan including: property lines, setbacks, parking, etc.
- ___ 4. Civil Plans (grading, drainage, and utilities)
- ___ 5. Building Plans (mechanical, electrical, and plumbing)
 - **All projects over \$20,000 require engineered plans**
 - **All projects over \$8,000 involving mechanical, electrical or plumbing require engineered plans.**
- ___ 6. Engineered Foundation Plans
- ___ 7. TDLR Number for projects over \$50,000.00
- ___ 8. Storm Water Pollution Prevention Plan (1-5 Acres-Small Site, Over 5 Acres-Large Site)
- ___ 9. Asbestos Review (remodels, additions or demolition)
- ___ 10. 6 sets of plans (if less is received the permitting process will take longer)

For Office Use Only **COMPLETED APPLICATION AND PLANS GO TO ENGINEERING**

Person Taking Permit Application _____

Date Application Received _____



Commercial Building Permit

Job Address:			Date:		
Block:	Lot:	Tax ID:	Subdivision:		
Owner:		Address:		Phone:	
Contractor:		Address:		Phone:	
Electrical:		Address:		Phone:	
Plumbing/Irrigation:		Address:		Phone:	
Mechanical:		Address:		Phone:	
Use of Building:					
Type of Permit: New <input type="checkbox"/> Addition <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Demolish <input type="checkbox"/>					
Describe Work: _____					
Flood Zone: Yes <input type="checkbox"/> No <input type="checkbox"/> (If "Yes", Flood Plane permit reqd)		Square Feet: Air Conditioned _____		# Stories:	
Type of Construction:		Non-A/C _____		C.O.?	
Occupancy Group:		Total Square Ft. _____		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Overlay District: Yes <input type="checkbox"/> No <input type="checkbox"/>		Roof:	Foundation:	Masonry Reqd?	
On Thoroughfare: Yes <input type="checkbox"/> No <input type="checkbox"/>				Yes <input type="checkbox"/> No <input type="checkbox"/>	
Sprinkler Reqd? Yes <input type="checkbox"/> No <input type="checkbox"/>		Parking Spaces:		Zoning District:	
Smoke Alarm? Yes <input type="checkbox"/> No <input type="checkbox"/>		<ul style="list-style-type: none"> With application, submit 6 sets of complete plans. Incomplete applications will not be accepted. 			
Grease Trap Reqd? Yes <input type="checkbox"/> No <input type="checkbox"/>					
<p style="text-align: center;">NOTICE</p> <p>SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATION OR A/C. THIS PERMIT BECOMES NULL AND VOID IF AUTHORIZED WORK OR CONSTRUCTION IS NOT COMMENCED WITHIN 6 MONTHS ANYTIME AFTER WORK IS COMMENCED, UNLESS OTHERWISE STATED IN SPECIAL CONDITIONS.</p> <p>BEFORE THE BUILDING CAN BE OCCUPIED, A CERTIFICATE OF OCCUPANCY MUST BE ISSUED BY THE INSPECTOR ON COMPLETION BY THE INSPECTOR ON COMPLETION OF CONSTRUCTION.</p>		<p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p> <p>Printed Name: _____</p> <p>Signature: _____</p>			
Valuation: _____			Permit Fee: \$ _____		
<p>An asbestos survey has been conducted in accordance with the Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP) for the areas being renovated and/or demolished.</p> <p style="text-align: center;">Yes _____ No** _____</p> <p>** If the answer is "No", then as the owner/operator of the renovation/demolition site, I understand that it is my responsibility to have this asbestos survey conducted in accordance with Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP) prior to a renovation/demolition permit being issued by the City of Corsicana.</p> <p style="text-align: center;">Signature _____</p>					
FOR OFFICE USE ONLY					
Engineering _____		Date: _____		Fire Marshal _____ Date: _____	
Bldg. Insp.: _____		Date: _____		Planning Dir. _____ Date: _____	
Environmental: _____		Date: _____		Health Inspector: _____ Date: _____	