

A G E N D A
CITY COUNCIL MEETING
November 14, 2016 @ 6:00 p.m.
Council Chambers - Government Center
200 North 12th Street - Corsicana, Texas 75110

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION**
4. **MINUTES**
Consider approving the minutes for the Regular Meeting of October 24, 2016.
5. **PUBLIC FORUM**
 - a. Recognition of Veterans of the Armed Forces by Police Chief Robert Johnson.
 - b. Public Comments.
6. **PUBLIC HEARINGS**
7. **ORDINANCES**
8. **RESOLUTIONS**
 - a. Consider approving the 2017 City of Corsicana Calendar and approving to change the date of the second regular scheduled Council Session of December 2017. **PAGE 13**
 - b. Consider approving rejection of all bids submitted on October 18, 2016, for the Lake Halbert Spillway Rehabilitation Project. **PAGE 16**
9. **APPOINTMENTS**
10. **REPORTS and MISCELLANEOUS ANNOUNCEMENTS**
Mayor/Council
11. **ADJOURN**

AGENDA INFORMATION

- * INFORMATION ON THE FOLLOWING PAGES IS SUBJECT TO CHANGE PRIOR TO COUNCIL MEETING.**

ITEM NO. 4

Date: November 14, 2016

Subject: Minutes

Comments:

A copy of the minutes for the Regular Meeting of October 24, 2016, are attached for review.

Recommendation: Approve the minutes as printed.

**CITY OF CORSICANA
COUNTY OF NAVARRO
STATE OF TEXAS**

Council Regular Session

October 24, 2016

The Corsicana City Council met in a Regular Session on October 24, 2016, in the Corsicana Government Center Council Chambers, 200 N. 12th Street, Corsicana, Texas. Mayor Chuck McClanahan called the meeting to order at 6:00 p.m. The following members were present: Susan Hale, Council Member Precinct 1; Ruby Williams, Mayor Pro Tem/Council Member Precinct 2; John McClung, Council Member Precinct 3; and Don Denbow, Council Member Precinct 4.

Connie Standridge, City Manager; Kerri Anderson Donica, City Attorney; Virginia Richardson, City Secretary/Finance Director; Robert Johnson, Police Chief; Elizabeth Borstad, City Engineer; Pam Gibson, Human Resource Director; Scott Jones, Economic Development Director; Cody Beauchamp, Municipal Court Judge; Sharon Jennings, Court Administrator; and other interested citizens were also present.

The invocation was given by Dr. Danny Reeves of First Baptist Church.

Approval of Minutes

The motion was made by Ruby Williams, and seconded by John McClung, *to approve the minutes for the Work Session and Regular Meeting of October 10, 2016.* Motion passed, 5-0.

Public Forum

Troop 1256 (Boy Scout troop present at meeting) was recognized by the Mayor for attending the Council meeting.

- a. Mayor McClanahan presented the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2015 to Virginia Richardson, Director of Finance.
- b. Mayor McClanahan presented a Proclamation to Judge Cody Beauchamp and Sharon Jennings for Municipal Court Week, November 7-11, 2016.
- c. Receive comments from public, if any.

Public Hearings

N/A

Ordinances

N/A

Resolutions

Resolution 3921 (approved)

This item was presented by Scott Jones, Economic Development Director.

The motion was made by Don Denbow, and seconded by John McClung, that Resolution 3921, electing the City's participation in Granting Tax Abatement, along with the renewal of Tax Abatement Policy Guidelines and Criteria for granting Tax Abatement, be passed and approved. The motion passed, 5-0. Against: none.

RESOLUTION NO. 3921

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS REESTABLISHING THE CURRENT TAX ABATEMENT POLICY GUIDELINES AND CRITERIA FOR GRANTING TAX ABATEMENT IN REINVESTMENT ZONES CREATED BY THE CITY OF CORSICANA, TEXAS OR OTHER AUTHORIZED TAXING JURISDICTION; ELECTING TO PARTICIPATE IN TAX ABATEMENTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 312 of the Texas Tax Code requires that a taxing unit adopt a resolution stating that it elects to become eligible to participate in tax abatement; and

WHEREAS, Chapter 312 of the Texas Tax Code requires cities, which elect to participate in tax abatement programs, to establish guidelines and criteria governing the designation of reinvestment zones and tax abatement programs prior to granting any future tax abatement; and

WHEREAS, to assure a common coordinated effort to promote economic development with the City of Corsicana, the Guidelines and Criteria should be adopted; and

WHEREAS, any tax incentives offered by the City of Corsicana should be limited to those companies that create new wealth within the City of Corsicana; and

WHEREAS, the City of Corsicana reestablishes the previous Tax Abatement Policy approved and adopted on October 27, 2014.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS THAT:

SECTION 1.

The Tax Abatement Guidelines, Criteria and Policy for the City of Corsicana, Texas attached hereto as Exhibit "A" is hereby reestablished as the guidelines and criteria governing tax abatement in the City of Corsicana. The Tax Abatement Guidelines, Criteria and policy shall be effective for two (2) years from the date of this resolution, and may be amended or repealed by a vote of three-fourths (3/4) of the members of the City Council. The City Council hereby elects to participate in tax abatements.

SECTION 2.

This resolution shall become effective upon passage.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this 24th day of October, 2016.

Resolution 3922 (approved)

This item was presented by Robert Johnson, Police Chief (personally, not in role as the chief).

The motion was made by John McClung, and seconded by Ruby Williams, that Resolution 3922, authorizing the fees for permits associated with two films, currently planned to be made in Corsicana be waived, and approving the use of the name of City of Corsicana in the films, be passed and approved. The motion passed, 4-0. Against: none. Councilwoman Susan Hale abstained from voting.

RESOLUTION NO. 3922

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AUTHORIZING WAIVING OF FEES FOR PERMITS ASSOCIATED WITH TWO CURRENTLY PLANNED FILMS, AND FOR THE USE OF THE NAME OF THE CITY OF CORSICANA IN THE FILMS.

WHEREAS, the City of Corsicana wishes to promote the film industry in Corsicana; and

WHEREAS, the City of Corsicana recognizes the importance of drawing attention to the City; and

WHEREAS, there are currently two film projects proposed in the City of Corsicana, which will be named in the future; and

WHEREAS, the City will absorb the cost and waive fees for permits associated with the two current films; and

WHEREAS, the City approves the use of the name of the City of Corsicana in the two current films.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the City of Corsicana desires to promote the film industry in Corsicana by waiving fees for permits associated with two currently planned films, and to approve the use of the name of the City of Corsicana in the films.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas this 24th day of **October, 2016**.

Resolution 3923 (approved)

This item was presented by City Manager Connie Standridge.

The motion was made by Don Denbow, and seconded by John McClung, that Resolution 3923, authorizing submittal of a letter of support for Winters Oil Partners, LP for a grant application for a CNG fueling facility in Corsicana, be passed and approved. The motion passed, 5-0. Against: none.

RESOLUTION NO. 3923

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS AUTHORIZING SUBMITTAL OF A LETTER OF SUPPORT CONCERNING THE CONSTRUCTION OF A COMPRESSED NATURAL GAS FUELING STATION IN CORISCANA, TEXAS.

WHEREAS, Winters Oil Partners, LP is submitting a grant application to the Texas Commission on Environmental Quality for a Texas Emissions Reduction Plan (TERP) grant; and

WHEREAS, the TERP grant would provide for the construction of a public access CNG (compressed natural gas) fueling facility in Corsicana, Texas; and

WHEREAS, the City of Corsicana received a request to provide a letter of support to the Texas Commission on Environmental Quality concerning the grant application to be submitted by Winters Oil Partners, LP.; and

WHEREAS, a local fueling facility would encourage the use of alternative fuels such as natural gas; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA,

TEXAS, that the City of Corsicana approves a letter of support to be submitted to the TCEQ concerning the construction of a compressed natural gas fueling station in Corsicana, Texas.

PASSED and **APPROVED** by majority vote of the City Council of the City of Corsicana, Texas this 24th day of **October, 2016**.

Resolution 3924 (approved)

This item was presented by Elizabeth Borstad, City Engineer.

The motion was made by Ruby Williams, and seconded by Susan Hale, that Resolution 3924, approving the award of grant management services contract to Traylor and Associates, Inc. for the Texas Capital Fund Main Street Project No. 7215192 to include construction of accessible sidewalks and ramps, and installation of street lighting on Collin Street from Main Street to Beaton Street, be passed and approved. The motion passed, 5-0. Against: none.

RESOLUTION NO. 3924

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT BETWEEN THE CITY OF CORSICANA AND TRAYLOR AND ASSOCIATES, INC. TO PROVIDE GRANT MANAGEMENT SERVICES FOR THE CONTRACT AWARD FROM THE TEXAS DEPARTMENT OF AGRICULTURE UNDER THE TEXAS CAPITAL MAIN STREET PROGRAM, CONTRACT #7215192.

WHEREAS, the Texas Department of Agriculture approved a Texas Capital Main Street Program project in the amount of \$150,000 to assist with construction of accessible sidewalks, ramps and street lighting,

WHEREAS, Municipal Development Services resigned as the original grant administrator; and

WHEREAS, in accordance with program rules, Requests for Proposals were duly advertised and solicited on October 14, 2016; and

WHEREAS, one proposal was received; and

WHEREAS, after review and evaluation of the proposal it is being recommended to Council to award the contract for management services to Traylor and Associates, Inc. for a fee of \$15,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the City Manager is authorized to execute a contract with Traylor and Associates, Inc. to provide Grant Management Services for the contract award from the Texas Department of Agriculture under the Texas Capital Main Street Program for a total fee of \$15,000.00.

PASSED and **APPROVED** by majority vote of the City Council of the City of Corsicana, Texas, this 24th day of **October, 2016**.

Resolution 3925 (approved)

This item was presented by Elizabeth Borstad, City Engineer.

The motion was made by John McClung, and seconded by Don Denbow, that Resolution 3925, approving the award of Management Services contract to Traylor and Associates, Inc. for the 2017 TxCDBG Infrastructure Improvements Grant Project, be passed and approved. The motion passed, 5-0. Against: none.

RESOLUTION NO. 3925

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT BETWEEN THE CITY OF CORSICANA AND TRAYLOR & ASSOCIATES, INC. TO PROVIDE GRANT MANAGEMENT SERVICES FOR THE APPLICATION SUBMISSION AND CONTRACT ADMINISTRATION FOR THE 2017 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM THROUGH THE DEPARTMENT OF AGRICULTURE.

WHEREAS, the Texas Department of Agriculture will request applications for the Community Development Block Grant 2017 Program year in the amount of \$275,000.00 to assist with public infrastructure improvements; and

WHEREAS, in accordance with program rules, Requests for Proposals were duly advertised and solicited; and

WHEREAS, one proposal was received; and

WHEREAS, after review and evaluation of the proposal it is recommended to authorize award of the contract for management services to Traylor & Associates, Inc. for a fee not to exceed 16% of the total cost of construction and acquisition of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the City Manager is authorized to execute a contract with Traylor & Associates, Inc. to provide application submission assistance and management services for the upcoming 2017 Community Development Block Grant Program through the Texas Department of Agriculture for a total fee not to exceed 16% of the project cost.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this **24th** day of **October, 2016**.

Appointments:

N/A

Reports/Miscellaneous Announcements:

- a. Presentation of Quarterly Report from the Corsicana Convention and Visitors Bureau by Joanna Fritz.
- b. Mayor/Council

N/A

Executive Session

Mayor McClanahan recessed into Executive Session at 6:25 p.m., to discuss real estate pursuant to Section 551.072 of the Texas Government Code.

Return to Open Session:

Mayor McClanahan called the meeting to Open Session at 7:09 p.m.

Adjournment

There being no further business, the Mayor declared the meeting adjourned at 7:09 p.m.

**Attested This, the 14th day
of November 2016**

**Attested This, the 14th day
of November 2016**

Finance Director/City Secretary

***** ***** *****

Mayor

***** ***** *****

ITEM NO. 5

Date: November 14, 2016

Subject: **Public Forum**

5. Comments: PUBLIC FORUM

- a. Recognition of Veterans of the Armed Forces by Police Chief Robert Johnson.
- b. Receive comments from public, if any.

Recommendation: No action required.

ITEM NO. 6

Date: November 14, 2016

Subject: **Public Hearings**

Comments: N/A

Recommendation: N/A

ITEM NO. 7

Date: November 14, 2016

Subject: **Ordinances**

Comments: N/A

Recommendation: N/A

ITEM NO. 8A

Date: November 14, 2016

Subject: **Approve City of Corsicana 2017 Calendar and Change Date of December Council Meeting**

Comments: The City Council of the City of Corsicana currently meets twice monthly in regular sessions on the second and fourth Mondays of each month. Due to a Council Meeting coinciding with a City holiday (Christmas Day Holiday, December 25, 2017), an exception will be made during the month of December 2017.

This resolution requests consideration to approve the new 2017 Calendar for the City of Corsicana and approve changing the second Council meeting of December to December 18, 2017.

Recommendation: Approve the City of Corsicana 2017 Calendar and approve changing the second Council meeting of December from Monday, December 25, 2017 to Monday, December 18, 2017.

MOTION:

I MOVE TO APPROVE/DENY THE 2017 CITY OF CORSICANA CALENDAR AND CHANGING THE SECOND COUNCIL MEETING HELD IN DECEMBER 2017 TO DECEMBER 18, 2017.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, APPROVING THE 2017 CITY OF CORSICANA CALENDAR AND CHANGING THE DATE OF THE SECOND REGULAR SCHEDULED COUNCIL SESSION OF DECEMBER 2017.

WHEREAS, the City Council meets twice monthly in regular session in accordance with Section 10 of the City Charter; and

WHEREAS, the regular scheduled sessions of the City Council are currently held on the second and fourth Mondays of each month; and

WHEREAS, the second Council session of December 2017 coincides with the City Christmas Day holiday (December 25); and

WHEREAS, moving the second Council session of December to Monday, December 18, 2017 will satisfy the two meetings required in December of the Council.

WHEREAS, the 2017 City of Corsicana Calendar is attached for approval (Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the second Council session of December 2017 be rescheduled for Monday, December 18, 2017, and the 2017 City of Corsicana Calendar be approved.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas this 14th day of **November, 2016**.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

EXHIBIT A
2017

City of Corsicana Calendar



Payday

Council Meeting



Holiday Observed by City

Firefighters only

All other personnel

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
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MARCH						
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APRIL						
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30						

MAY						
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28	29	30	31			

JUNE						
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JULY						
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30	31					

AUGUST						
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SEPTEMBER						
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30	31					

OCTOBER						
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NOVEMBER						
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DECEMBER						
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24	25	26	27	28	29	30
31						

All 2017 Holidays

- Jan 1 New Year's Day
- Jan 16 Martin Luther King Day
- Feb 14 Valentine's Day
- Feb 20 Presidents' Day
- Apr 14 Good Friday
- Apr 16 Easter Sunday

- Apr 13 Thomas Jefferson's Bday
- May 14 Mother's Day
- May 29 Memorial Day
- Jun 18 Father's Day
- Jul 4 Independence Day
- Sep 4 Labor Day
- Oct 9 Columbus Day

- Oct 31 Halloween
- Nov 7 Election Day
- Nov 11 Veterans Day
- Nov 23 Thanksgiving Day
- Dec 24 Christmas Eve
- Dec 25 Christmas Day
- Dec 31 New Year's Eve

ITEM NO. 8B

Date: November 14, 2016

Subject: **Rejection of Bids**
Lake Halbert Spillway Rehabilitation

Comments: On October 18, 2016, bids for the Lake Halbert Spillway Rehabilitation were accepted and reviewed. Six (6) bids were received and reviewed. The five lowest bids were incomplete. Staff recommends rejecting all bids and rebidding the project.

Recommendation: Reject of all bids submitted for Lake Halbert Spillway Rehabilitation.

MOTION:

I MOVE TO APPROVE/DENY REJECTING ALL BIDS SUBMITTED ON OCTOBER 18, 2016, FOR THE LAKE HALBERT SPILLWAY REHABILITATION PROJECT.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORSICANA, TEXAS, TO REJECT ALL BIDS FOR THE LAKE
HALBERT SPILLWAY REHABILITATION PROJECT.**

WHEREAS, the City has solicited bids for the Lake Halbert Spillway Rehabilitation Project; and

WHEREAS, six (6) contractors submitted bids; and

WHEREAS, five (5) incomplete bids were submitted; and

WHEREAS, staff recommends rejecting all bids and rebidding the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, THAT all bids for the Lake Halbert Spillway Rehabilitation Project submitted on October 18, 2016, be rejected and the project be rebid.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this **14th** day of **November, 2016**.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

ITEM NO. 9

Date: November 14, 2016

Subject: **Appointments/Miscellaneous Business**

Comments: N/A

Recommendation: N/A

ITEM NO. 10

Date: November 14, 2016

Subject: **Reports and Miscellaneous Announcements**

Comments:
Mayor / Council

Items to Mention:

12/02/2016 Downtown Lighting Ceremony, 4:00-7:00 p.m.

12/03/2016 Downtown Christmas Parade, 6:00 p.m.

City Holidays – (Offices will be closed)

November 24 & 25 Thanksgiving Holidays