

A G E N D A
CITY COUNCIL MEETING
March 14, 2016 @ 6:00 p.m.
Council Chambers - Government Center
200 North 12th Street - Corsicana, Texas 75110

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. MINUTES

Consider approving the minutes for the Regular Meeting of February 22, 2016.

5. PUBLIC FORUM

a. Presentation of the 2015 Library Achievement of Excellence Award.

b. Public Comments.

6. PUBLIC HEARINGS

a. Receive public input regarding proposed amendment to Chapter 13, entitled *Municipal Fees*, of the City Code of Ordinances as related to Street Improvement Fees.

b. Receive public input regarding proposed amendment to Chapter 10, entitled *Traffic Control*, Article 10.1200(b)(3)(Q) of the City Code of Ordinances concerning regulating speed restrictions within the Corsicana Housing Authority.

7. ORDINANCES

a. Consider amending Chapter 13, entitled *Municipal Fees*, of the City Code of Ordinances as related to Street Improvement Fees. **PAGE 13**

b. Consider amending Chapter 10, entitled *Traffic Control*, Article 10.1200(b)(3)(Q) of the City Code of Ordinances concerning regulating speed restrictions within the Corsicana Housing Authority. **PAGE 16**

8. RESOLUTIONS

a. Consider accepting the City Secretary's Certification of Unopposed Candidates for the May 7, 2016, City General Election. **PAGE 19**

b. Consider ordering the cancelation of the May 7, 2016, General Election for Council Member Precinct 1. **PAGE 22**

c. Consider approving the revised City of Corsicana Credit Card Data Security and Incident Response Policy. **PAGE 25**

d. Consider approving award of bid to A&M Construction and Utilities for the Hwy. 31 – 2 MG Ground Storage Tank Rehabilitation. **PAGE 32**

9. APPOINTMENTS

Confirm the City Manager's appointment of the Library Director for the City of Corsicana.

10. REPORTS and MISCELLANEOUS ANNOUNCEMENTS

Mayor/Council

11. ADJOURN

AGENDA INFORMATION

* INFORMATION ON THE FOLLOWING
PAGES IS SUBJECT TO CHANGE
PRIOR TO COUNCIL MEETING.

ITEM NO. 4

Date: March 14, 2016

Subject: Minutes

Comments:

A copy of the minutes for the Regular Meeting of February 22, 2016, are attached for review.

Recommendation: Approve the minutes as printed.

CITY OF CORSICANA
COUNTY OF NAVARRO
STATE OF TEXAS

Council Regular Session
February 22, 2016

The Corsicana City Council met in a Regular Session on February 22, 2016, in the Corsicana Government Center Council Chambers, 200 N. 12th Street, Corsicana, Texas. Mayor Chuck McClanahan called the meeting to order at 6:00 p.m. The following members were present: Tom Wilson, Council Member Precinct 1; Ruby Williams, Mayor Pro Tem and Council Member Precinct 2; John McClung, Council Member Precinct 3; and Don Denbow, Council Member Precinct 4.

Connie Standridge, City Manager; Kerri Anderson Donica, City Attorney; Stephanie Hunt, Finance Clerk; Elizabeth Borstad, City Engineer; Randy Bratton, Police Chief; Terry Franks, Public Works Director; Pam Gibson, Human Resource Director; Sara Beth Wilson, Main Street Director; and other interested citizens were also present.

The invocation was given by Sgt. Toby Romack with The Salvation Army.

Approval of Minutes

The motion was made by Ruby Williams, and seconded by Tom Wilson, *to approve the minutes for the Regular Meeting of February 8, 2016.* Motion passed, 5-0.

Public Forum

- a. Presentation of the 2015 Library Achievement of Excellence Award.

This item had to be postponed, as Lisa Magenheimer, Head of Public Services for the Library was unable to attend.

- b. Public Comments

N/A

Public Hearings

Receive public input regarding the creation and designation of the proposed Reinvestment Zone No. 16-01 pursuant to Chapter 312 of the Texas Tax Code.

This item was presented by City Manager Connie Standridge.

Mayor McClanahan closed the public hearing.

Ordinances

Ordinance 2872 (approved)

The motion was made by Tom Wilson, and seconded by John McClung, that Ordinance 2872, creating and designating Reinvestment Zone 16-01 pursuant to Chapter 312 of the Texas Tax Code; designating an authorized representative to act in all matters; and designating a liaison to act on all matters pertaining to the property development and tax abatement zone. The motion passed, 5-0, with the following roll call vote: For: Tom Wilson, Ruby Williams, John McClung, Don Denbow and Mayor McClanahan. Against: none.

Resolutions

Resolution 3856 (approved)

This item was presented by City Manager Connie Standridge. Ken Plaster, Vice President of Operations, with Plasson USA was present to discuss the plans his company has.

The motion was made by Don Denbow, and seconded by Ruby Williams, that Resolution 3856, *approving a Tax Abatement for Plasson USA*. The motion passed, 5-0. Against: none.

RESOLUTION NO. 3856

A RESOLUTION OF THE CITY OF CORSICANA, TEXAS, APPROVING THE TERMS AND CONDITIONS OF AN AGREEMENT BY AND BETWEEN THE CITY OF CORSICANA, TEXAS PLASSON USA, FOR A COMMERCIAL/INDUSTRIAL TAX ABATEMENT, AND AUTHORIZING EXECUTION BY THE MAYOR; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council has been presented a proposed tax abatement agreement between the City of Corsicana, Texas and Plasson USA, providing for a property tax abatement for certain improvements, a copy of which is attached hereto and incorporated herein by reference (hereinafter called "AGREEMENT"); and

WHEREAS, upon full review and consideration of the AGREEMENT, and all matters attendant and related thereto, the City Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor shall be authorized to execute it on behalf of the City of Corsicana;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS:

Section 1. The terms and conditions of the proposed AGREEMENT, having been reviewed by the City Council of the City of Corsicana and found to be acceptable and in the best interests of the City of Corsicana and its citizens, are hereby in all things approved.

Section 2. The Mayor is hereby authorized to execute the AGREEMENT and all other documents in connection therewith on behalf of the City of Corsicana, substantially according to the terms and conditions set forth in the AGREEMENT.

Section 3. That this approval and execution of the AGREEMENT on behalf of the City of Corsicana is not conditional upon approval and execution of any other tax abatement agreement by any other taxing entity.

Section 4. This Resolution shall become effective from and after its passage.

PASSED and APPROVED on this the 22nd day of February, 2016.

Resolution 3857 (approved)

This item was presented by Elizabeth Borstad, City Engineer.

The motion was made by John McClung, and seconded by Don Denbow, that Resolution 3857, *designating the authorized signatories for contractual documents and documents for requesting funds pertaining to the Texas Community Development Block Grant Program Contract Number 7215107*. The motion passed, 5-0. Against: none.

RESOLUTION 3857

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) CONTRACT NUMBER 7215107 UNDER THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG).

WHEREAS, the City of Corsicana, Texas has received a 2015 Texas Community Development Block Grant award to provide water improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture; and

WHEREAS, an original signed copy of the TxCDBG *Depository/Authorized Signatories Designation Form* is to be submitted with a copy of this Resolution; and

WHEREAS, the City of Corsicana, Texas acknowledges that in the event that an authorized signatory of the City changes, the City must provide TxCDBG with the following:

- a revised TxCDBG *Depository/ Authorized Signatories Designation Form (Form A202)*.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, AS FOLLOWS:

That the Mayor and City Manager be authorized to execute contractual documents between the Texas Department of Agriculture and the City for the 2015 Texas Community Development Block Grant Contract.

The City Manager and Finance Director, be authorized to execute the *State of Texas Purchase Voucher and Request for Payment Form* documents required for requesting funds approved in the 2015 Texas Community Development Block Grant Program.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this 22nd day of February, 2016.

Resolution 3858 (approved)

This item was presented by Elizabeth Borstad, City Engineer.

The motion was made by Ruby Williams, and seconded by Tom Wilson, that Resolution 3858, *adopting/reaffirming Civil Rights Policies according to the Texas Community Development Block Grant awarded from the Texas Department of Agriculture*. The motion passed, 5-0. Against: none.

RESOLUTION 3858

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, ADOPTING/REAFFIRMING CIVIL RIGHTS POLICIES ACCORDING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TXCDBG) AWARDED FROM THE TEXAS DEPARTMENT OF AGRICULTURE.

WHEREAS, the City of Corsicana, Texas, (hereinafter referred to as "City of Corsicana") has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as "TDA"); and

WHEREAS, the City of Corsicana, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability; and

WHEREAS, the City of Corsicana, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections; and

WHEREAS, the City of Corsicana, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 135, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area; and

WHEREAS, the City of Corsicana, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State's certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations; and

WHEREAS, the City of Corsicana, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

WHEREAS, the City of Corsicana, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, THAT THE CITY OF CORSICANA ADOPTS/REAFFIRMS THE FOLLOWING AS ATTACHED:

Exhibit "A". Citizen Participation Plan and Grievance Procedures (Form A1013);
Exhibit "B". Section 3 Policy (Form A1002);
Exhibit "C". Excessive Force Policy (Form A1003);
Exhibit "D". Section 504 Policy and Grievance Procedures (Form A1004); and
Exhibit "E". Fair Housing Policy (Form 1015).

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this 22nd day of February, 2016.

Resolution 3859 (approved)

This item was presented by Sara Beth Wilson, Main Street Director.

The motion was made by Tom Wilson, and seconded by Ruby Williams, that Resolution 3859, *approving applications submitted for Downtown Reinvestment Tax Credits*. The motion passed, 5-0. Against: none.

RESOLUTION NO. 3859

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, APPROVING THE APPLICATIONS SUBMITTED FOR DOWNTOWN REINVESTMENT TAX CREDITS.

WHEREAS, the City Council has adopted an ordinance creating the Downtown Revitalization District as a designated reinvestment zone providing for reinvestment tax credits to downtown property owners in an effort to encourage the maintenance and revitalization of the historic downtown area; and

WHEREAS, the ordinance allows for a tax credit on improvements made to downtown buildings and provides for a dollar for dollar tax credit to downtown property owners on approved expenditures; and

WHEREAS, the attached "Exhibit A" identifies the applicant, the location, the improvements to the property and the amount of the tax credit; and

WHEREAS, each eligible property owner is current with all ad valorem property taxes and has met all criteria as required.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the application for downtown reinvestment tax credits, identified on the attached Exhibit A, is hereby approved.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this 22nd day of February, 2016.

Appointments:

N/A

Reports/Miscellaneous Announcements:

- a. Presentation of the 2015 Corsicana Police Department Police Contact Data Annual Report by Police Chief Randy Bratton.
- b. Mayor/Council

N/A

Adjournment

There being no further business, the Mayor declared the meeting adjourned at 6:16 p.m.

Attested This, the 14th day
of March 2016

Attested This, the 14th day
of March 2016

Finance Director/City Secretary
***** ***** *****

Mayor
***** ***** *****

ITEM NO. 5

Date: March 14, 2016

Subject: Public Forum

Comments:

- a. Presentation of the 2015 Library Achievement of Excellence Award
- b. Receive comments from public, if any.

Recommendation: No action required.

ITEM NO. 6A & 6B

Date: March 14, 2016

Subject: Public Hearings

Comments:

- a. Receive public input regarding proposed amendment to Chapter 13, entitled *Municipal Fees*, of the City Code of Ordinances as related to Street Improvement Fees.
- b. Receive public input regarding proposed amendment to Chapter 10, entitled *Traffic Control*, Article 10.1200(b)(3)(Q) of the City Code of Ordinances concerning regulating speed restrictions within the Corsicana Housing Authority.

Recommendation: N/A

ITEM NO. 7A

Date: March 14, 2016

Subject: Amend Chapter 13 - Fee Schedule
Street Improvement Fee

Comments: The attached ordinance proposes an amendment to Chapter 13 entitled *Municipal Fees* of the City Code of Ordinances. The proposed amendment clarifies that the fee for businesses is \$8.00 per water meter. The revised wording is highlighted for your review in the attached Exhibit "A".

Recommendation: Approve amendment as shown to Chapter 13 of the City Code of Ordinances

MOTION:

I MOVE TO APPROVE THE AMENDMENT AS SHOWN TO CHAPTER 13 OF THE CITY CODE OF ORDINANCES.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CORSICANA, TEXAS, AMENDING CHAPTER 13, ENTITLED
MUNICIPAL FEES, OF THE CITY CODE OF ORDINANCES
AS RELATED TO STREET IMPROVEMENT FEE.

BE IT ORDAINED by the City Council of the City of Corsicana, Texas, that Chapter 13, entitled *Municipal Fees*, of the City Code of Ordinances is hereby amended to provide for clarification of wording of the Street Improvement Fee and the revised wording is set forth in the attached Exhibit "A" and incorporated herein as if fully set forth at length.

PASSED and APPROVED by the City Council of the City of Corsicana, Texas, this the 14th day of March, 2016.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

CITY OF CORSICANA, TEXAS

CHAPTER 13
FEES AND COST OF SERVICES

THE FOLLOWING SHALL BE THE SCHEDULE OF FEES AND COST OF SERVICES

<u>DIVISION</u>	<u>TYPE</u>	<u>RATE</u>	<u>PER (UNIT)</u>	<u>OTHER INFORMATION</u>
<u>ENGINEERING</u>				
	Developer Participation in Street Construction	100%	Cost	
	After hours, holiday or weekend inspection fee	75.00	Per inspection/Per hour	
<u>PUBLIC WORKS</u>				
	Street Closure Fee	40.00		
<u>CHANGE:</u>				
	Street Improvement Fee	8.00	Per month	Per Household
		8.00	Per month	Per Business Water Meter
		7.00	Per month	Per household / Senior Citizen
		4.00	Per month	Per Unit / Multi-family
<u>ANIMAL CONTROL</u>				
	Animal Adoption	55.00	Per animal	
	Quarantine	20.00	Per day	
	Rabies Processing Fee	50.00	Per animal	
	Dog and Cat Licenses	10.00	Per Animal/1 year	Not spayed or neutered
		30.00	Per Animal/3 year	Not spayed or neutered
		5.00	Per Animal/1 year	Spayed or neutered
		15.00	Per Animal/3 year	Spayed or neutered
		3.00	Per Animal/1 year	Duplicate license
		9.00	Per Animal/3 year	Duplicate license
	Licensing for Kennels	40.00	6-9 animals	Spayed or neutered
		100.00	6-9 animals	Not spayed or neutered
		60.00	10-14 animals	Spayed or neutered
		125.00	10-14 animals	Not spayed or neutered
		100.00	15 or more	Spayed or neutered
		175.00	15 or more	Not spayed or neutered
		125.00	Per animal	Failure to disclose information
	Ferrets/over limit	50.00	Per animal	
	Rabbits/over limit	50.00	Per animal	
	Dangerous Animal Registration	50.00	Per animal/annually	
	Animal Redemption	10.00	Per day	To purchaser + other costs incurred
		15.00	Per day	To City + other costs incurred
	Impoundment			
	Dogs/Cats and all other pet animals (spayed or neutered):			
		15.00	1st impoundment	Within 12 months
		30.00	2nd impoundment	Within 12 months
		50.00	3rd impoundment	Within 12 months
		75.00	4th impoundment	Within 12 months
		10.00	per day	Daily handling fee
	Dogs/Cats and all other pet animals (not spayed or neutered):			
		40.00	1st impoundment	Within 12 months

ITEM NO. 7B

Date: March 14, 2016

Subject: Consider amending Chapter 10, *Traffic Control*, Article 10.1200(b)(3)(Q) of the City Code of Ordinances to regulate speed restrictions within the Housing Authority of the City of Corsicana (Northwest Apartments).

Comments: The Housing Authority of the City of Corsicana (Northwest Apartments) requested for the speed limit within the Northwest Apartment complex to be reduced. Following engineering and traffic investigations, the attached resolution proposes for regulating speed restrictions on streets within this complex. The proposed speed is a maximum of 20 MPH.

Chapter 10 Traffic Control
Article 10.1200 Speed Regulations

- (b) Where the City Manager has determined upon the basis of an engineering and traffic investigation that the maximum reasonable and prudent speed at any intersection or other portion of a street or highway is greater or less than the speed limitation herein above set forth and signs are erected giving notice thereof, it shall be unlawful for any person to operate or drive a motor or other vehicle at a greater rate of speed than is shown on such sign.
- (3) Speed Restrictions on Streets and Highways. A person commits an offense if he drives a vehicle on the following designated streets at a speed which is greater than is reasonable and prudent under the circumstances then existing. Any speed in excess of the maximum speed specified in this article shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful. The City Manager shall post the maximum speed by appropriate signs in conspicuous places so that the motorist may be aware of the speed limits. No sign shall be required in an urban district where the maximum speed limit is thirty (30) miles per hour.

(Q) All streets within the Housing Authority of the City of Corsicana (Northwest Apartments) complex including: Northwest Avenue, Pierce Drive, Pierce Street, Ritter Street, and Elliot Avenue, a maximum speed of 20 MPH.

Recommendation: Consider the request.

MOTION:

I MOVE TO APPROVE AMENDING CHAPTER 10 OF THE CITY CODE OF ORDINANCES TO ADD TO ARTICLE 10.1200(b)(3)(Q) TO REGULATE SPEED RESTRICTIONS WITHIN THE STREETS OF THE HOUSING AUTHORITY OF THE CITY OF CORSICANA (NORTHWEST APARTMENTS).

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS ADDING CHAPTER 10, ARTICLE 10.1200(b)(3)(Q) TO THE CITY CODE OF ORDINANCES REGULATING SPEED RESTRICTION ON STREETS WITHIN THE HOUSING AUTHORITY OF THE CITY OF CORSICANA (NORTHWEST APARTMENTS).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Corsicana, Texas, that Chapter 10, Article 10.1200(b)(3)(Q) be added in its entirety and hereafter read as follows:

Chapter 10 Traffic Control

Article 10.1200 Speed Regulations

(b) Where the City Manager has determined upon the basis of an engineering and traffic investigation that the maximum reasonable and prudent speed at any intersection or other portion of a street or highway is greater or less than the speed limitation herein above set forth and signs are erected giving notice thereof, it shall be unlawful for any person to operate or drive a motor or other vehicle at a greater rate of speed than is shown on such sign.

(3) Speed Restrictions on Streets and Highways. A person commits an offense if he drives a vehicle on the following designated streets at a speed which is greater than is reasonable and prudent under the circumstances then existing. Any speed in excess of the maximum speed specified in this article shall be prima facie evidence that the speed is not reasonable or prudent and that it is unlawful. The City Manager shall post the maximum speed by appropriate signs in conspicuous places so that the motorist may be aware of the speed limits. No sign shall be required in an urban district where the maximum speed limit is thirty (30) miles per hour.

(Q) All streets within the Housing Authority of the City of Corsicana (Northwest Apartments) complex including: Northwest Avenue, Pierce Drive, Pierce Street, Ritter Street, and Elliot Avenue, a maximum speed of 20 MPH.

PASSED, APPROVED and ADOPTED this the 14th day of March, 2016.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerry Anderson Donica, City Attorney

ITEM NO. 8A

Date: March 14, 2016

Subject: Certification of Unopposed Candidates

Comments: In accordance with Section 2.052 of the Texas Election Code, to initiate the cancelation process for an election, the authority responsible for preparing the ballot must certify in writing the unopposed status to the presiding officer of the governing body for ordering the election. The City Secretary is the person responsible for such certification.

Attached to the resolution is the City Secretary's written verification and certification of unopposed candidates. The City Secretary verifies that Susan Hale is unopposed for election to the office of Council Member Precinct 1. The City Secretary further certifies that there are no declared write-in candidates and no propositions are to appear on the ballot for said election.

Recommendation: Accept the City Secretary's Certification of Unopposed Candidates.

MOTION:

I MOVE TO APPROVE ACCEPTING THE CITY SECRETARY'S CERTIFICATION OF UNOPPOSED CANDIDATES.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORSICANA, TEXAS, ACCEPTING THE CITY
SECRETARY'S CERTIFICATION OF UNOPPOSED
CANDIDATES FOR THE MAY 7, 2016, CITY GENERAL
ELECTION.

WHEREAS, in accordance with Section 2.052 of the Texas Election Code, to initiate the cancelation process for an election, the authority responsible for preparing the ballot must certify in writing the unopposed status to the presiding officer of the governing body for ordering the election; and

WHEREAS, the City Secretary is the person responsible for such certification; and

WHEREAS, the City Secretary has certified in writing that Susan Hale is unopposed for election to the office of Council Member Precinct 1; and

WHEREAS, the City Secretary has certified that there are no declared write-in candidates and no propositions to appear on the ballot for said election; and

WHEREAS, the *Certification of Unopposed Candidates* is attached hereto and made a part of this resolution and will be posted on Election Day at each polling place that would have been used in the election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the Certification of Unopposed Candidates is hereby accepted.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas this 14th day of March, 2016.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

CERTIFICATION OF UNOPPOSED CANDIDATES

I, Virginia Richardson, certify that I am the City Secretary of the City of Corsicana, Texas and the authority responsible for preparing the ballot for the May 7, 2016 General Election. I further hereby certify, pursuant to Section 2.052, Texas Election Code, that the following candidates are unopposed for election to the office to be on the ballot in the May 7, 2016 general election:

Susan Hale, Council Member, Precinct 1.

I further certify that no candidates' names are to be placed on lists of write-in candidates for the positions of Council Member, Precinct 1 to appear on the ballot in the May 7, 2016 general election, and that there are no propositions to appear on the ballot in said election.

To certify which, witness my hand and seal of the City of Corsicana, Texas, 14th day of March, 2016.

Virginia Richardson
City Secretary

CERTIFICACIÓN DE CANDIDATOS SIN OPOSICIÓN

Yo, Virginia Richardson, certifico que soy la Secretaria de la Ciudad de Corsicana, Texas y la autoridad responsable de preparar la boleta para la elección general a realizarse en la ciudad el día 7 de Mayo del 2016. Yo certifico, que conforme a la sección 2.052, del Código de Elecciones de Texas, la candidata que se menciona no tiene oposición para el cargo de elección que estará en la boleta de la elección general del 7 de Mayo del 2016:

Susan Hale, Miembro del Consejo del Recinto 1.

Yo certifico que ningún nombre de candidatos puede ser colocado en las listas de los candidatos escritos para aparecer en la boleta de la elección municipal general del 7 de Mayo del 2016, a los cargos de Miembro del Consejo del Recinto 1, y que no hay propuestas para que aparezcan en la boleta de dicha elección.

Para lo cuál certifico, atestiguándolo con mi puño y letra y con el sello de la ciudad de Corsicana, Texas, a los 14 días del mes de Marzo del 2016.

Virginia Richardson
Secretaria de la Ciudad

ITEM NO. 8B

Date: March 14, 2016

Subject: Order of Election Cancellation

Comments: The attached resolution orders the cancellation of the May 7, 2016, General Election for the elected office of Council Member Precinct 1 in accordance with Texas Election Law, Section 2.052 and authorizes issuance of an Order of Election Cancellation, and declares Susan Hale, Council Member Precinct 1, duly elected. A certificate of election will be issued following the May 7, 2016 election.

Recommendation: Approve the Resolution canceling the May 7, 2016, General Election for Council Member Precinct 1.

MOTION:

I MOVE TO APPROVE ISSUING AN ORDER TO CANCEL THE MAY 7, 2016, GENERAL ELECTION FOR COUNCIL MEMBER PRECINCT 1.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, ISSUING AN ORDER DECLARING THE CANCELATION OF THE GENERAL ELECTION FOR COUNCIL MEMBER PRECINCT 1; DECLARING UNOPPOSED CANDIDATE IN THE 2016 GENERAL ELECTION DULY ELECTED TO OFFICE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Corsicana, Texas, adopted Resolution No. 3854 on February 8, 2016, ordering a general election to be held May 7, 2016, for the purpose of electing two officials of the City, to wit: Council Member Precinct 1; and Council Member Precinct 2; and

WHEREAS, pursuant to Sections 143.007 and 146.054, Texas Election Code, the deadlines for filing applications for a place on the ballot and declaration of write-in candidacy for the City's general election have expired; and

WHEREAS, the City Secretary, in accordance with Section 2.052, Texas Election Code, has certified in writing to the City Council that Susan Hale is unopposed for election to the office of Council Member, Precinct 1; and

WHEREAS, the City Council hereby finds and determines that the candidates whose names are to appear on the ballot in said election are unopposed, there are no declared write-in candidates, and no propositions to appear on the ballot for said election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS THAT:

- Section 1.** The facts and matters set forth in this Resolution are hereby found to be true and correct.
- Section 2.** In accordance with Section 2.053(a), Texas Election Code, unopposed candidate, **Susan Hale, Council Member, Precinct 1**, is hereby declared duly elected to the respective office shown and shall be issued a certificate of election following the general election date of May 7, 2016.
- Section 3.** Pursuant to Section 2.053(b), Texas Election Code, the general election for Council Member Precinct 1, called and ordered by Resolution No. 3854, for May 7, 2016, shall not be held.
- Section 4.** The City Secretary is hereby directed to cause a copy of this resolution to be posted, on Election Day, at each polling place that would have been used in the election.

Section 5. This resolution shall take effect upon its final passage, and it is so resolved.

PASSED and **APPROVED** by majority vote of the City Council of the City of Corsicana, Texas, the 14th day of March, 2016.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

ITEM NO. 8C

Date: March 14, 2016

Subject: Credit Card Data Security and Incident Response Policy

Comments: On April 3, 2012, the City adopted the City of Corsicana Credit Card Data Security Policy (the policy). The Policy is required by the Payment Card Industry Data Security Standard Program (PCIDSS) for entities that take payments by credit card. PCIDSS requires that the Policy be approved by Council each year. The Policy includes language that describes how the City protects credit card data, as well as language prohibiting employee abuse of credit card data. In addition, the Policy includes an Incident Response Policy, should a credit card data breach occur. The policy includes mandatory training, on an annual basis, for each person receiving credit card payments. A few policy revisions were made and have been underlined for your convenience. The related employee acknowledgement form includes an acknowledgement that the employee has read and agrees to comply with the City's Credit/Debit Card Payment Guidelines. This resolution approves the revised Policy, and provides an effective date to be incorporated into the revision history in the Policy.

Recommendation: Approve the resolution for the revised City of Corsicana Credit Card Data Security and Incident Response Policy.

MOTION:

I MOVE TO APPROVE THE REVISED CITY OF CORSICANA CREDIT CARD DATA SECURITY AND INCIDENT RESPONSE POLICY.

City of Corsicana
Credit Card Data Security and
Incident Response Policy



March 14, 2016

I. PURPOSE

The purpose of this policy is to establish the City of Corsicana's credit card security requirements as required by the Payment Card Industry Data Security Standard ("PCI-DSS") Program. The City of Corsicana ("City") is committed to these security policies to protect information utilized by the City. All employees are required to adhere to the policies described within this policy. Failure to comply with the terms of this policy may result in disciplinary action up to and including termination.

II. SCOPE

The PCI-DSS requirements apply to all systems that store, process, or transmit cardholder data. Currently, the City utilizes a secure, third party re-direct system for internet based payment processing and stand alone, dial-up terminals for in-person or face-to-face credit card transactions. Credit card transactions do not occur on any City server; as such, physical or electronic storage of cardholder data is not conducted or permitted. Due to the limited nature of the in-scope environment, this document is intended to meet the PCI-DSS requirements as defined in Self-Assessment Questionnaire (PCI SAQ) B Version 3.1. Should the City implement additional acceptance channels, begin storing, processing, or transmitting cardholder data in electronic format, or otherwise become ineligible to validate compliance under SAQ B, it will be the responsibility of the City to determine the appropriate compliance criteria and implement additional policies and controls as needed.

III. CREDIT CARD DATA SECURITY POLICY

- A. This policy shall be approved by City Council prior to implementation. Approval by council shall be acknowledged in the policy revision history.
- B. The Finance/City Secretary department will be responsible for maintaining this policy document. This policy will be reviewed at least annually and updated as needed to reflect changes to business objectives or the risk environment.
- C. All card processing activities and related technologies must comply with PCI-DSS in its entirety. No activity may be conducted nor any technology employed that might obstruct compliance with any portion of the PCI-DSS program.
- D. A listing of all credit card terminals will be maintained by the Finance Department. This listing will include the model and serial number for each terminal. All credit card terminals will be periodically inspected for any evidence of tampering or substitution. Employee training will include procedures for inspecting the credit card terminals.
- E. City personnel within the Utility Billing (Centralized Cash Collections), Landfill, Animal Shelter, and Library departments are authorized to receive credit card payments on behalf of the City using the stand alone, dial-up terminals, located in the Utility Billing, Landfill, Animal Shelter, and Library offices, for in-person or face-to-face credit card transactions. These authorized personnel are restricted to the

least privileges necessary to perform their job responsibilities and are prohibited from taking credit card information by phone or without the cardholder present. No credit card numbers should be written, transmitted, physically or electronically stored in any other file system, personal computer, or e-mail account. Access to City of Corsicana cardholder system components and reporting data is limited to only management personnel. *Under no circumstances will it be permissible to obtain credit card information or transmit credit card information by e-mail, instant messaging, or chat.*

- F. A listing of employees who have been properly trained and authorized to accept in-person credit card payments will be maintained by the Finance Department. This listing will include the employee name, work location, the model and serial number of the credit card terminal the employee uses to process credit card payments, and the date that Credit Card Data Security Training was completed by the employee.
- G. Any hard copy material containing confidential or sensitive information is to be limited to paper reports or merchant receipts that do not contain complete credit card numbers or expiration dates. All reports and receipts are to be kept in a secure location with access limited to authorized City personnel and are to be destroyed when no longer needed for business or legal purposes. Acceptable methods of destruction include shredding, incineration, or pulping so that the data cannot be reconstructed.
- H. At no time is printed material containing cardholder data to be removed from any City data center, computer room or secured storage area without prior authorization from management.
- I. Any receipt provided by the City to a cardholder at the point of sale or transaction will not contain more than the last four (4) digits of the card number and will mask the expiration date.
- J. The Director of Finance, Assistant Director of Finance, Staff Accountant, Finance Supervisor for Utility Billing, and any Utility Billing (Centralized Cash Collections), Landfill, Animal Shelter or Library department employees responsible for receiving credit card payments from customers will be required to complete online Security Awareness Training through Trustwave on an annual basis. It is the employee's responsibility to ensure that their training is completed annually. In addition, a written Credit Card Data Security Policy and Credit/Debit Card Payment Guidelines Acknowledgement must be completed and kept on file in the Employee's personnel file. If an employee has not received the training and signed the acknowledgement form, they may not take credit card payments.
- K. The Finance/City Secretary department maintains a list of all third party providers and will periodically, at least annually, monitor the service providers' PCI-DSS compliance status by obtaining a Certificate of Compliance or other written evidence of the service providers' compliance with the PCI-DSS program. *In the event the service provider(s) fail to maintain compliance with the PCI-DSS program, the City may, at its option, terminate the services of the non-compliant provider.*

- L. The City is precluded, by this policy, from engaging the services of any merchant provider that does not comply with the PCI-DSS program. A potential service provider must provide written evidence of PCI-DSS program compliance prior to the initial engagement.

III. INCIDENT RESPONSE POLICY

- A. The Director of Finance shall establish, document, and distribute security incident response escalation procedures to ensure timely and effective handling of all situations.
- B. Incident Identification –Employees must be aware of their responsibilities in detecting security incidents to facilitate the incident response plan and procedures. All employees have the responsibility to assist in the incident response procedures within their particular areas of responsibility. Some examples of security incidents that an employee might recognize in their day to day activities include, but are not limited to:
 - a. Theft, damage, or unauthorized access (e.g., papers missing from their desk, broken locks, missing log files, alert from a security guard, video evidence of a break-in or unscheduled/unauthorized physical entry)
 - b. Fraud – Inaccurate information within databases, logs, files or paper records.
- C. Reporting an Incident - The Director of Finance should be notified immediately of any suspected or real security incidents involving cardholder data:
 - a. Contact the Director of Finance to report any suspected or actual incidents.
 - b. No one should communicate with anyone outside of their supervisor(s) or the Director of Finance about any details or generalities surrounding any suspected or actual incident. All communications with law enforcement or the public will be coordinated by the Director of Finance.
 - c. Document any information you know while waiting for the Director of Finance to respond to the incident. If known, this must include date, time, and the nature of the incident. Any information you can provide will aid in responding in an appropriate manner.
- D. Notify the following agencies of the incident:
 - a. Applicable Card Associations;
 - b. The Merchant Bank;
 - c. Local FBI Office;
 - d. U.S. Secret Service (if Visa payment data is compromised) and
 - e. Local Authorities.
- E. Perform an analysis of legal requirements for reporting compromises in every state where clients were affected. The following source of information must be used:
<http://www.ncsl.org/programs/lis/cip/priv/breach.htm>

- F. Collect and protect information associated with the intrusion. In the event that forensic investigation is required the Director of Finance will work with legal and management to identify appropriate forensic specialists.
- G. Eliminate the intruder's means of access and any related vulnerabilities.
- H. Research potential risks related to or damage caused by intrusion method used.
- I. Not more than one week following the incident, the Director of Finance and all affected parties will meet to review the results of any investigation to determine the root cause of the compromise and evaluate the effectiveness of the Incident Response Plan. Review other security controls to determine their appropriateness for the current risks. Any identified areas in which the plan, policy or security control can be made more effective or efficient, must be updated accordingly.

Policy Revision History

Changes	Approving Manager	Date
Initial Publication	Connie Standridge	April 3, 2012
Initial Policy Adoption – Resolution 3527	City Council	April 3, 2012
Policy Revision and Annual Approval	City Council	March 19, 2013
Policy Revision and Annual Approval	City Council	February 24, 2014
Policy Revision and Annual Approval	City Council	February 23, 2015
<u>Policy Revision and Annual Approval</u>	<u>City Council</u>	<u>March 14, 2016</u>

-----End of Policy Document-----

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CORNICANA, TEXAS, APPROVING REVISIONS TO THE
CITY'S CREDIT CARD DATA SECURITY AND INCIDENT
RESPONSE POLICY.

WHEREAS, the City of Corsicana adopted the Credit Card Data Security Policy on April 3, 2012; and

WHEREAS, the name of the policy has been revised to Credit Card Data Security and Incident Response Policy; and

WHEREAS, the Credit Card Data Security and Incident Response Policy is required by the Payment Card Industry Data Security Standard Program; and

WHEREAS, the City is committed to these security policies to protect information utilized by the City; and

WHEREAS, this policy must be approved annually by City Council, with acknowledgement of said approval in the policy revision history.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORNICANA, TEXAS, that the City of Corsicana Credit Card Data Security and Incident Response Policy is approved as revised, effective March 14, 2016.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas this 14th day of March, 2016.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Kerri Anderson Donica, City Attorney

ITEM NO. 8D

Date: March 10, 2016

Subject: Hwy. 31 - 2 MG Ground Storage Tank Rehabilitation – Bid Award

Comments: Bids were received for the Hwy. 31 - 2MG (Million Gallon) Ground Storage Tank Rehabilitation on March 8, 2016. Six (6) bids were received with A&M Construction & Utilities submitting the lowest bid, a summary is attached. Funds for the listed rehabilitation are included in FY 2015/2016 Budget. Listed below are the bidders and their total base bid.

<u>Bidder</u>	<u>Total Base Bid</u>
A&M CONSTRUCTION & UTILITIES	\$359,640.00
D & M TANK	\$409,066.04
CFG INDUSTRIES	\$413,300.00
N.G. PAINTING	\$413,980.00
WILLIAMS PAINTING & SANDBLASTING	\$428,838.40
H2O STEEL	\$542,000.00

Recommendation: Approve award of bid to A&M Construction and Utilities for the Hwy. 31 - 2 MG Ground Storage Tank Rehabilitation.

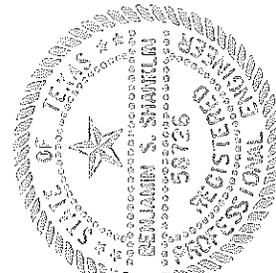
MOTION:

I MOVE TO APPROVE AWARD OF BID TO A&M CONSTRUCTION AND UTILITIES FOR THE HWY. 31 - 2 MILLION GALLON GROUND STORAGE TANK REHABILITATION.

UNIT PRICE BID SUMMARY
 CITY OF CORPUS CHRISTI
 2 1/2 BLDG STORAGE TANK RENOVULATION
 MARCH 0, 2018

ITEM NO.	DESCRIPTION	QUANTITY	MANUFACTURER		PUMP TANK		CFG INCREASE		U.G. PIPING		SCHEDULED		TOTAL PRICE
			UNIT	PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
1	Remove & Replace cast, Redi-Ribbas, curbs, gutters & "Inch-40"	1	EA	\$5,000.00	\$5,000.00	\$3,250.00	\$3,250.00	\$5,500.00	\$5,500.00	\$4,000.00	\$4,000.00	\$6,500.00	\$6,500.00
2	12" Top Handrail on Each Side of Top Hatch Latching	1	LS	\$2,600.00	\$2,600.00	\$2,150.00	\$2,150.00	\$1,500.00	\$1,500.00	\$3,600.00	\$3,600.00	\$4,500.00	\$4,500.00
3	Remove & Replace Roof Hatch & Vent Van (includes aluminum & repair	1	EA	\$9,000.00	\$9,000.00	\$8,150.00	\$8,150.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$12,500.00	\$12,500.00
4	Remove Tank Sight Gauge, Cables, Brackets, Flares, etc., Crankit and Seal Patch	1	LS	\$1,500.00	\$1,500.00	\$2,150.00	\$2,150.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00
5	Remove and Replace Insulator Mat, Compliance Ladder with New and Climbing Device	1	LS	\$1,500.00	\$1,500.00	\$6,750.00	\$6,750.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$11,000.00	\$11,000.00
6	3/4" Clearer Steel Mesh	1	EA	\$5,000.00	\$5,000.00	\$4,650.00	\$4,650.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$6,000.00	\$6,000.00
7	Steel Hatch Floor Cleanset	1	EA	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$7,000.00	\$7,000.00	\$8,000.00	\$8,000.00
8	Roller Top Floor, Remove Shims and Install Rubber along Rakers	1	UF	\$5.00	\$5.00	\$16,416.00	\$16,416.00	\$3,760.00	\$3,760.00	\$10.00	\$10.00	\$4,000.00	\$4,000.00
9	Shallow PH Repair (Welding Total)	20	EA	\$75.00	\$1,500.00	\$150.00	\$3,000.00	\$300.00	\$300.00	\$120.00	\$2,400.00	\$3,000.00	\$3,000.00
10	Install 1/4" Thick Steel Plate Floor in Walk Patches	12	EA	\$125.00	\$1,500.00	\$157.17	\$1,886.04	\$95.00	\$1,140.00	\$160.00	\$1,920.00	\$1,160.00	\$1,160.00
11	Remove & Replace "Curb" Deck with Steel Clips and Steel Beams	1	EA	\$12,000.00	\$12,000.00	\$18,500.00	\$18,500.00	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00	\$1,000.00	\$1,000.00
12	Remove & Replace Rollers for Walks at Circle Beams, Center Pole & Outer Tank Walk	4	EA	\$2,000.00	\$8,000.00	\$4,250.00	\$17,000.00	\$1,200.00	\$4,800.00	\$1,000.00	\$4,000.00	\$1,200.00	\$1,200.00
13	Remove & Replace Angle Iron Braces between Raker Ends and Outer Tank Walk	4	EA	\$2,000.00	\$8,000.00	\$3,375.00	\$13,500.00	\$250.00	\$1,000.00	\$200.00	\$800.00	\$4,000.00	\$4,000.00
14	Block & Coat the Interior wall surfaces of tank	1	LS	\$10,000.00	\$10,000.00	\$12,207.00	\$12,207.00	\$220,000.00	\$220,000.00	\$150,000.00	\$150,000.00	\$270,000.00	\$270,000.00
15	Block & Repaint a Exterior of Tank Structure	1	LS	\$17,000.00	\$17,000.00	\$191,540.00	\$191,540.00	\$140,000.00	\$140,000.00	\$150,000.00	\$150,000.00	\$210,000.00	\$210,000.00
16	Concrete to fill & Reinforce Tank, Hydrostatic Testing, Cracks and Repair Leakage	1	LS	\$5,000.00	\$5,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
17	Remove & Replace Deck Repairs with 6" Tank Deck Insul. & 6" Gata Value with Box	1	LS	\$14,000.00	\$14,000.00	\$12,350.00	\$12,350.00	\$6,500.00	\$6,500.00	\$12,000.00	\$12,000.00	\$11,000.00	\$11,000.00
18	Grass & 10' Wide Exchange Switch Incl. Flash Grounding, Sealing and 20' F of SW Poles	1	LS	\$5,000.00	\$5,000.00	\$3,250.00	\$3,250.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$12,750.00	\$12,750.00
19	French Drain Manhole Box for Sub-Drainage C/P's	2	EA	\$700.00	\$1,400.00	\$250.00	\$500.00	\$500.00	\$1,000.00	\$400.00	\$800.00	\$900.00	\$900.00
TOTAL BIDDING													\$2,473,500.00

Benjamin S. Shannon
 BENJAMIN S. SHANNON, P.E.
 REGISTERED PROFESSIONAL ENGINEER



RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORSICANA,
TEXAS, AUTHORIZING BID AWARD FOR THE HWY. 31 - 2 MG GROUND
STORAGE TANK REHABILITATION**

WHEREAS, notice to bid was duly advertised for the Hwy. 31 - 2 MG Ground Storage Tank Rehabilitation for FY 2015/2016; and

WHEREAS, six (6) bids were received on, March 8, 2016; and

WHEREAS, A&M Construction and Utilities submitted the lowest bid for the rehabilitation project; and

WHEREAS, the proposed construction cost is \$359,640.00; and

WHEREAS, total base bids received for the Hwy. 31 - 2 MG Ground Storage Tank Rehabilitation project are as follows:

<u>Firm</u>	<u>Total Base Bid</u>
A & M CONSTRUCTION & UTILITIES	\$359,640.00
D & M TANKS	\$409,066.04
CFG INDUSTRIES	\$413,300.00
N.G. PAINTING	\$413,980.00
WILLIAMS PAINTING & SANDBLASTING	\$428,838.40
H2O STEEL	\$542,000.00

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CORSICANA, TEXAS, that the bid for the Hwy. 31 - 2 MG Ground Storage Tank Rehabilitation be awarded to A&M Construction & Utilities.

PASSED and APPROVED by majority vote of the City Council of the City of Corsicana, Texas, this 14th day of March, 2016.

Chuck McClanahan, Mayor

ATTEST:

Virginia Richardson, City Secretary

APPROVED AS TO FORM:

Keri Anderson Donica, City Attorney

ITEM NO. 9

Date: March 14, 2016

Subject: Appointments/Miscellaneous Business
Library Director

Comments: One internal candidate was forwarded to the City Manager and was interviewed by the City Manager and Human Resources Director. Upon confirmation by the City Council, the City Manager wishes to appoint Lisa Magenheimer to the position of Library Director for the City of Corsicana.

Recommendation: Confirm the City Manager's appointment of Library Director.

MOTION:

I MOVE TO APPROVE THE CITY MANAGER'S APPOINTMENT OF LIBRARY DIRECTOR.

ITEM NO. 10

Date: March 14, 2016

Subject: Reports and Miscellaneous Announcements

Comments:

Mayor/Council

Items to Mention:

March 24 Hop Downtown, 3:30 p.m. – 5:00 p.m. (Beaton Street & Pocket Park area)
March 25 Good Friday – Government Center Holiday